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29 DEC 1959

MEMORANDUM FOR: Director of Logistics

SUBJECT: Procurement of Plaques of Agency Seal

1. The Legislative Counsel has a requirement for fifteen copies of the CIA official seal of full standard size. It is anticipated that these plaques will be presented to congressional committees having cognizance of Agency legislative matters.

2. You are requested to arrange the procurement of these items. Delivery should be made as soon as possible without incurring extraordinary expense in order that the presentations may be made to the committees early in the coming congressional session. In order to expedite procurement action, it is requested that funds available to the Office of Logistics be utilized. Requisitions citing the allotments to be charged will be forwarded within a few days.

3. is handling this matter for the Legislative Counsel and should be contacted in connection with specifications and other details.

(signed) H. Gates Lloyd

H. GATES LLOYD
Acting Deputy Director
(Support)

OGC:NCF:jeb
O&I-addressee
2- DD/S
1- Legislative Counsel

STAT